

**REQUEST FOR ANNUAL NOTICE OF ADDRESS,
REPRESENTATIVE AND RENTAL STATUS**
(Civil Code section §4041)

Effective January 1, 2023, documents and notices that are required to be provided by "individual notice" or "individual delivery" must be delivered in accordance with the "preferred delivery method" specified by the member under Civil Code §4041. Associations may find themselves in the administratively difficult position of delivering notices four different ways. Civil Code, §4041 requires each homeowner to provide the Association with the following information on an annual basis. This request for information is also required to be sent by associations to their members at least 30 days prior to making the Association's own Annual Budget Report disclosures under Civil Code §5300.

Please return the completed form to the address listed. You may also email to:

HOATahoe@associasn.com

THE BOULDERS CONDOMINIUM ASSOCIATION

c/o Associa Sierra North
10509 Professional Circle Suite 200
Reno, NV 89521

Member Name: _____

Property Address: _____

1. The address and/or valid email address to which notices from the Association are to be delivered.

**A valid email address is one that, after a notice is sent, does not result in a bounce or other error notification indicating failure of the message. If the association delivers a notice to a member's email address and finds that the email address provided is no longer valid, the association shall resend the notice to a mailing or email address identified by the member pursuant to Section §4040.*

Preferred Method of Delivery

☐ Mail ☐ Email ☐ Mail plus Email ☐ No Preference

2. An alternate or secondary address and/or email address to which notices from the Association are to be delivered.

**Optional: only complete for secondary address of Homeowner.*

Preferred Method of Delivery

☐ Mail ☐ Email ☐ Mail plus Email ☐ No Preference

The name, mailing address, and, if available, valid email address of the owner's legal representative, if any, including any person with power of attorney or other person who can be contacted in the event of the member's extended absence from the separate interest.

***Optional: Specify if contact is emergency contact or P.O.A for Homeowner.**

3. Is the separate interest you own (check one):

☐ Owner-occupied ☐ Rented out ☐ Developed, but vacant ☐ Undeveloped

Note:

The member does not have to provide an email address to the association.

The member may inform the association in writing that they wish to change their preferred delivery method for receiving notices from the association by submitting a request via regular mail, in TownSq or by email.

Bounce Back: For the purposes of this section, a valid email address is one that, after a notice is sent, does not result in a bounce or other error notification indicating failure of the message. If the association delivers a notice to a member's email address and finds that the email address provided is no longer valid, the association shall resend the notice to a mailing or email address identified by the member pursuant to [Section 4040](#).